**Meeting\_0 Report-Topic Selection**

TOPIC DETAILS

* **Lost and Found Database** 
  + - Maintaining details of every item found, from where it was found to the date and time
    - Pros:-
      * + Maintaining the record of every item found, from where the item was found to who came to claim the item
        + Locating the item from the images provided in the database
    - Cons:-
      * + The use of the software would not be very frequent
        + There are many items which are never claimed, it would lead to excess data in the database.
* **Entry Catalog**
  + - Details of every person who entered the premises would be stored with their image.
    - Pros:-
      * + Help in locating the details of person entry when required
        + Easy to access compared to written entrie
    - Cons:-
      * + Process to do the entry would be too long
        + Too lengthy of a process in case of any emergency
* **Discussion Platform**
  + - Having a platform where every member of the organization can share any kind of file and have a conversation.
    - Pros:-
      * + Provide a method for every member to stay connected to others.
        + Can be a good discussion platform.
    - Cons:-
      * + Already such platforms are existing which provides good platform
        + -------------------------------? sumit pratihar
* **Event Log**
  + - A platform which provides all the details about the events which are going on and are going to be held at the university. One can also register through this.
    - Pros:-
      * + Single platform providing all the details in one format, helping one to not miss any important detail of an event
        + Alternative for a large sum of emails
    - Cons:-
      * + Already such platforms are existing

Conclusion

As per the discussion and brainstorming session, the group came to conclusion for topic ‘Activity Log’